CRAIGHEAD COUNTY
INVITATION TO BID-NOT AN ORDER

Craighead County Judge’s Office
511 Union St. Suite 119
Jonesboro, Arkansas 72401

PURCHASING OFFICE

BID NO. 2018-34

DATE: October 24, 2018

Bids, subject to the conditions on the attached hereof, and as may be attached hereto, will be received at this office until 2:00 PM November 7, 2018 local time and then publicly opened, for furnishing the supplies, materials, and/or services as described below.

FOB: Jonesboro, Arkansas

Maximum Delivery or completion time after issuance of Purchase Order or work ordered by County: 0 days.

Bids will be opened November 7, 2018.

2:00 P.M. Local Time

BY: Al Haines
PURCHASING DIRECTOR

<table>
<thead>
<tr>
<th>Item #</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Precast Reinforced concrete box culverts, 4’ deep x 8’ wide x 6’ long to be used in Craighead County’s road drainage project. with a 2 foot cover installed over culvert.</td>
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<tr>
<td>2</td>
<td>Bidder should return all pages of this bid package</td>
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<tr>
<td>3</td>
<td>Sealed bids may be sent to this office at the address above.</td>
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<tr>
<td>4</td>
<td>Bid must be signed by an authorized representative or bid will be rejected</td>
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<tr>
<td>5</td>
<td>Does bidder meet all specifications? Yes_______ No_______</td>
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<td></td>
<td>If no, please attach sheets explaining differences</td>
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<tr>
<td>6</td>
<td>Craighead County will make payment within 30 days from delivery and acceptance by County</td>
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<tr>
<td>7</td>
<td>Bidder should specify approximate ship date if awarded bid. Days</td>
<td></td>
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<tr>
<td>8</td>
<td>Bidder should bid in per linear foot price with a total of 84 linear feet.</td>
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<tr>
<td>9</td>
<td>Bidder should note the total product cost here FOB jobsites.</td>
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<td></td>
<td>Total $________</td>
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</tbody>
</table>

EXECUTION OF BID

Date________

We, the undersigned, have read all the requirements set forth in this bid proposal including specifications, conditions, and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices instructions, stated.

Arkansas use Tax Register No.________________________

Bidder________________________ Address________________________

By________________________ City________________________

(Person Authorized to Sign Bids) Title________________________

UNSIGNED BIDS WILL BE REJECTED

BIDS ARE SUBJECT TO REJECTION UNLESS SUBMITTED ON THIS FORM

NOTICE TO BIDDERS, SEE REVERSE SIDE OR ATTACHMENTS FOR INSTRUCTIONS AND CONDITIONS.
CONDITIONS OF BIDDING

Compliance with the following conditions is necessary for consideration of this bid.

1. **Signature**: This bid must be signed with the firm name and by an authorized officer, employee or agent.
2. **Sales Tax**: Is not to be shown in the bid price, but is to be added by the vendor to the invoice billing to the County. The County is not exempt from Arkansas State Sales Tax. Contractors are to include all costs into the bid price, including applicable taxes.
3. **Freight and other delivery charges**: To destination site of designated County jobsite in the County must be included in bid. Charges may not be added after the bid is opened.
4. **Discounts**: Show rate, total amount, and latest day any discounts will be allowed after receipt of article and invoice, otherwise County will deduct allowed discount when payment is made.
5. **Firm Price**: All prices quoted will remain firm for at least 30 days from date of bid, unless otherwise specified by the County or bidder.
6. **Identical Bids**: In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders, or split in any proportion between the said two or more bidders at discretion of the County.
7. **Clean up**: Complete cleanup and proper disposal of any and all job related items is considered to be a part of any contract let by Craighead County.
8. **Ambiguity in bid**: Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the County.
9. **Construction**
   - **A.** When requested, the Contractor is to supply the County with evidence of having and maintaining proper and specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability, and Property Damage. All premiums and cost shall be paid by Contractor. In no way will the County be responsible in case of accident.
   - **B.** A Performance Bond equaling the total amount of any bid exceeding $20,000 must be provided for erection of any public building, public structure, or public improvement (Pursuant to Arkansas Code 18-44-503.)
10. **The County reserves the right**: To reject any and all bids, accept in whole or in part, to waive informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the County may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.

INSTRUCTIONS TO BIDDERS

(Please read carefully)

1. **Submit bid**: On bid form attached or reverse side of this sheet.
2. **Address all bids**: To: Purchasing Director, Craighead County Judge’s Office, 511 Union St.; Suite 119, Jonesboro, Arkansas 72401 and make certain to indicate identifying bid number on outside envelope.
3. **DO NOT include Federal Excise Tax**: In bid. County will furnish exemption certificate.
4. **Sate Manufacturer, Brand Name, Model, etc.**: for each item bid on.
5. **Samples of items**, when required must be furnished free, and, if not called for within 30 days from date of bid opening, will be disposed of by the County.
6. **Bids received after stated time** will not be considered.
7. **Be sure and read all conditions and verify amounts** before submitting bids. No changes or additions will be allowed after submission.
8. **Guarantees and warranties** should be attached as a part of the bid, as they may be a consideration in awarding contract.
9. **Delivery or contract completion time** is to be shown, as this date may, where time is of the essence, determine the contract award.
10. **Additional information** may be obtained from the Purchasing Department.

THE COUNTY RESERVES THE RIGHT TO ACCEPT PART OR ALL OF ANY SPECIFIC BID OR BIDS AND TO ACCEPT BID WITH OR WITHOUT TRADE-IN, AND REJECT ANY AND ALL BIDS.
Concrete Box Culverts

1. Bidder should quote precast reinforced concrete box culverts 4' deep x 8' wide x 6' long delivered to job sites in Craighead County as jobsites are made ready to receive culverts.

2. Successful bidder will manufacture precast reinforced concrete box culverts and hold at plant, with no storage fees, until called for by the Craighead County Road Department as jobsites are made ready.

3. See map of jobsites enclosed.

4. Precast reinforced concrete box culverts shall be manufactured to AHTD specifications and County standards minimally with culverts to have a 2' cover for a solid roadbed.

5. Each jobsite will use a total length of 42 feet of box culvert at each of the two job sites.

6. Any variations from the above specifications should be listed on a separate sheet of paper and attached to bid. This sheet should be labeled as such.

7. Jobsite #1 is located on CR 160 and jobsite #2 is located on CR 155.

8. Craighead County reserves the right to accept, reject, in whole or in part, to waive informalities in bids received, or accept bids with variations.

9. Successful bidder will invoice and ship after January 1, 2019 with delivery at time frame determined by the Craighead County Road Dept as determined by weather and other unforseen delays.

Please include your email address and contact person.