

# CRAIGHEAD COUNTY ROAD DEPARTMENT JOB OPENINGS

## ROAD DEPARTMENT

<b>POSITIONS</b>	Heavy Equipment Operators and Trucker Drivers
<b>DATE OPENED</b>	5/9/2019
<b>FILING DEADLINE</b>	5/16/2019
<b>SALARY</b>	Based on experience
<b>EMPLOYMENT TYPE</b>	Full-Time
<b>WORK LOCATION</b>	Road Department, Jonesboro, AR

## JOB DESCRIPTION

The Road Department is seeking applicants that have experience in operates heavy equipment in the construction, improvement, and maintenance of county roads. The incumbent is responsible for the installation emergency signs, safety signs, and road department signs. In addition, the Heavy Equipment Operator will assist with laying and patching asphalt, stripping roads, operating small equipment, removing snow and ice, shoveling hot and cold mix, gravel and dirt, clearing right of way and digging ditches to fill this safety sensitive position.

## JOB RESPONSIBILITIES

1. Operator of heavy equipment such as Graders, Backhoe, Excavators, Roller, Mowers, Broom, Dump Trucks, Lowboys, Belly dumps.
3. Laying Asphalt and Patching
4. Stripping Roads.
5. Operator small equipment chain saw, removing wood from right of way.
6. Repair road signs.
7. Remove snow and ice,
8. Shoveling hot mix, cold mix, gravel and dirt weather permitting.
9. Clearing right of way.
10. Digging ditches.
11. Perform any other related duties as required or assigned.

## MINIMUM QUALIFICATIONS

**EDUCATION AND EXPERIENCE:** Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 0 to 6 months related experience and/or training, or equivalent combination of education and experience. Valid Driver's License. CDL required for truck drivers and for other required to obtain within 6 months of employment.

## PREFERRED QUALIFICATIONS

CDL, Experience operating heavy construction equipment.

## PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to reach with hands and arms, talk or hear; and frequently required to use hands to finger, handle, or feel; occasionally required to stand, walk, sit, climb or balance, stoop, kneel, crouch, and crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; peripheral vision; and depth perception.

## BENEFITS

Employment with Craighead County includes “core” health insurance for the employee with the option to “buy up” to include dependents. You can also elect to enroll in dental coverage, vision benefits and flexible spending account but will be responsible to pay the full premium for these benefits. Employees receive a \$10,000 life insurance policy through USABLE. The County uses APERS for its pension plan with the employee contributing a mandatory 5% and the County contributing 15.32%. Paid time off is accrued at .025 hours per hours paid for vacation and personal time. Vacation time can be taken after the 1<sup>st</sup> year of service. There are approximately 11 paid holidays per year.

## FURTHER INSTRUCTIONS

Submit a road department application by the close of business on May 16, 2019 in the Craighead County Judge’s Office to Human Resources at 511 Union Street, Room 119, Jonesboro, AR 72401.

Applications may also be printed from the [www.craigheadcounty.org](http://www.craigheadcounty.org)

As an equal opportunity employer, Craighead County is committed to recruiting, retaining, and promoting employees who are reflective of the County’s diversity. We thank our Veterans for their service to our country and encourage them to apply.

Bilingual applicants are also encouraged to apply.