

Quorum Court Minutes

12/12/16

Ordinance 2016-7 – Second Reading

FILED
DEC 13 2016
KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

AGENDA
CRAIGHEAD COUNTY QUORUM COURT
DECEMBER 12, 2016
5:30 P.M.

ASSEMBLY AND PLEDGE OF ALLEGIANCE

OPENING PRAYER

Briefing by Judge Ed Hill.

- a. Second reading of Ordinance amending the Personnel Policy regarding Conflicts of Interest, Ethics, and Nepotism.

Public Service Committee:

- a. Recommendation for appointment to the Craighead/ Jonesboro Library Board of Directors.
- b. Recommendation for appointment to the Valley View Fire Department Board of Directors.

Finance and Administration Committee:

- a. Review of any financial reports and other business pertaining to the Finance Committee.

Roads and Transportation:

- a. Road Superintendent Eugene Neff will bring the committee up to date on conditions of roads and bridges in the County at this time.

NOTE: The Budget Committee will convene after the Committee Meetings.

December 12, 2016 Quorum Court Meeting

11 Justices of the Peace Present, Justice Ken Stacks and David Tennison absent.

Judge Ed Hill called the meeting to order at 5:30pm.

Judge Ed Hill called for the second reading of Ordinance 2016-7 concerning the Employment/Personnel Policy.

Justice Max Render asked Tax Collector Elect Wes Eddington about if he was seeking training in any way prior to taking over the Collectors office. Wes Eddington stated that he was leaving to train tomorrow and would report back.

Justice Josh Longmire motioned to move the second meeting to December 19th at 5:30pm in the County Judges office in order to facilitate the entering of the budget by the County Clerk's office. This motion was seconded by Justice Jim Bryant. All voted in favor.

Judge Ed Hill reminded the court that there would be a budget committee meeting following committee meetings in the main meeting room and that all were invited.

With no further business to be discussed Justice Terry Couch motioned to adjourn the meeting into committees with a second from Justice Longmire, all were in favor and the meeting stood adjourned at 5:35pm.

Road Superintendent Eugene Neff distributed the monthly road report. – *Appendix 2*

ORDINANCE NO. 2016- 7

BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AMENDING ORDINANCE NO. 2014-3 TO AMEND THE COUNTY EMPLOYMENT/PERSONNEL POLICY HANDBOOK."

Section 1. Section 14 of the Craighead County Employment/Personnel Policy Handbook entitled "Personnel Policies is hereby amended to read as follows:

I. Conflicts of Interest, Ethics, and Nepotism

An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain for that employee or for a family member as a result of business dealings with Craighead County. For the purposes of this policy, a family member is mother, father, mother-in-law, father-in-law, son, daughter, foster or stepchildren, husband, wife, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, niece, grandfather, grandmother, grandson, and granddaughter.

No "presumption of guilt" is created by the mere existence of a relationship with outside firms. However, if employees have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose it to his/her supervisor/elected official and Purchasing Department as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

Personal gain may result not only in cases where an employee or family member has a significant ownership interest in a firm with which Craighead County does business, but also when an employee or family member receives any kickback, bribe, substantial gift, or special consideration as a result of any transaction or business dealing involving Craighead County. Craighead County recognizes the right of employees to engage in activities outside of their employment which are of a private nature and unrelated to OUR activities. However, the employee must disclose conflicts so that Craighead County may assess and prevent potential conflicts of interest from arising. For more information, refer to A.C.A §14-14-1202.

The employment of persons who are related to each other is limited to employment not within the same line of supervision. No employee shall be under the direct line of supervision of a relative.

A "relative" is defined in paragraph one of this section (see above). When marriage results in an employee being supervised by a relative, the situation may be resolved by transfer to another available position in the County or resignation. If transfer alternatives are available, the employee will be given the opportunity to select among the available alternatives. If no alternative position is available within 60 days, the

County will take action to resolve the situation up to and including immediate termination.

However, this does not alter the status of that person as an "at-will" employee. The nepotism provision applies to all employees hired after the date of adoption of these personnel policies and procedures by the Craighead County Quorum Court.

Dated this _____ day of _____ 2016.

APPROVED _____

Ed Hill
County Judge

ATTEST: _____

Kade Holliday
County Clerk



**Craighead County
Highway Department**
2800 Moore Road
Jonesboro, AR 72401
870-933-4510



**Road Report
November
2016**

During the month of November a total number 1,461 yards of gravel from Spurlock Gravel Pit, and a total number 24,151.67 tons of chat was hauled from Bradley was hauled to the following locations:

East- gravel and Chat

585 679 648 664

A total number 340 yards of gravel was hauled in the eastern district

West – Gravel and Chat

751 706 703 751 272 361 288 357

A total number 1,121 yards of gravel was hauled in the western district

Asphalt

- 1 cold mix CR 718 CR 740 CR 307 CR 745
- API CR 204 CR 250
- 2 API CR 353 CR 791 CR 792 CR 241 CR 250 CR 204
- 3 Atlas CR 757 CR 773
- 7 Atlas CR 757 CR 773
- 8 cold patching on CR 204
- 9 cold patching on CR 319CR 360 CR 204 CR 241 Atlas CR 757
- Atlas CR 757
- 14 Atlas CR 757
- City of Caraway

- 15 Atlas CR 757
- 16 API CR 204
- 17 Atlas CR 204
- 21 Atlas CR 204
- 22 Atlas CR 204
- 30 Atlas CR 204

Ditching

- 1 CR 757 CR 804
- 2 CR 272 CR 802 CR 804
- 3 CR 820
- 14 CR 409/414

Tiles (All tiles are on the county right-of way)

- 2 repaired tile on CR 751
- 3 CR 272 county tile 48x45
- 15 CR 352

Mowing

Gerald- Carl

- | | | | | | | |
|----|------------------|------------------|------------------|------------------|------------------|------------------|
| 1 | CR 755
CR 780 | CR 766 | CR 762 | CR 739 | CR 792 | CR 791 |
| 2 | CR 324 | CR 323 | CR 307 | CR 333N | | |
| 3 | CR 333S | CR 318W | CR 353 | CR 318E | CR 319 | |
| 7 | CR 137
CR 202 | CR 118
CR 204 | CR 127 | CR 132 | CR 114 | CR 203 |
| 8 | CR 407 | CR 401 | CR 403 | CR 406 | CR 476 | CR 607 |
| 14 | CR 623 | CR 673 | CR 655 | | | |
| 15 | CR 903
CR 945 | CR 910 | CR 900 | CR 901 | CR 912 | CR 928 |
| 16 | CR 463
CR 466 | CR 467
CR 464 | CR 460
CR 461 | CR 403
CR 478 | CR 456
CR 486 | CR 432
CR 474 |
| 21 | CR 328
CR 399 | CR 308 | CR 394 | CR 378 | CR 383 | CR 341 |
| 22 | CR 399
CR 336 | CR 341
CR 307 | CR 328
CR 304 | CR 398 | CR 326 | CR 367 |

Mowing

Harold- Jerry

1	CR 124	CR 130	CR 148	CR 134	CR 127	CR 132
	CR 133	CR 119	CR 101	CR 111		
2	CR 111	CR 108	CR 109	CR 201	CR 200	CR 102
	CR 104					
7	CR 107	CR 160	CR 155	CR 161		
8	CR 161	CR 192	CR 185	CR 199	CR 191	
9	CR 192	CR 187	CR 181	CR 180	CR 188	CR 189
14	CR 189	CR 197	CR 281	CR 193		

Timmy

1	CR 616	CR607	CR 615	CR 626	CR652	CR 618
	CR 653	CR 618	CR 653	CR 618	CR 621	CR 608
	CR 604	CR 611	CR 602	CR 607		
2	CR 861	CR 859	CR 865	CR 864		
7	CR 841	CR 857	CR 840	CR 852		
8	CR 855	CR 874				
9	CR 854	CR 837	CR 864	CR 868	CR 876	
15	CR 890	CR 837	CR 876	CR 855		
16	CR 867	CR 866	CR 868	CR 878	CR 855	CR 880
	CR 882					
21	CR 830	CR 831				
22	CR 836	CR 838	CR 869	CR 847	CR 832	CR 853

Signs

17	CR 108 new weight limit sign
	CR 109/CR 114 double arrow sign
	CR 345 was ok
	CR 425 repaired 35 MPH
	CR 425/419 repaired green sign
	CR 4050 new Blue sign
	CR 692 new ton sign
	CR 793 replaced No Outlet sign
	CR 965/986 new 911 signs
	CR 693/686 new 911 sign
21	CR 696 Child @ Play
	CR 554 needs new post
	CR 865 (2) 40 MPH speed limit signs
	CR 865 New Stop sign
	CR 872 Blue sign needs repaired
	CR 849 new Stop sign
	CR 903 New Stop sign
	CR 910 New Stop sign and curve sign
	CR 607 New dead sign
22	CR 7612 new post

- CR 991 No Outlet sign
- CR 856/841 new Stop sign
- CR 876 bridge sign
- 23 CR 155/Hwy 91 repaired 911 sign
- CR 912/917 NEW stop sign, curve and speed limit sign
- CR 774/775 New Stop sign
- 28 CR 508/509 new 911 sign
- CR 508/512 new 911 sign
- CR 832 Repaired Stop sign & 911
- CR 905/928 repaired arrow sign
- 29 CR 903 new no outlet sign

Misc.

Open enrollment, worked, cleaned equipment, cleaned shop, moved equipment
 Antifreeze check on all vehicles
 Two loads of ¾ minus hauled to the City of Caraway
 Two loads of ¾ minus hauled to the City of Monette
 Fencing on Bono lake, watering grass
 Rip hauled to the Goobertown Fire Dept.
 Striping on CR 905 part Of CR 928 CR 865 CR 842
 Painted over obscene words on bridge at Goobertown
 Picked up limbs on CR 121
 Busted concrete hauled to CR 751
 Picked up 2 dead cows on CR 311
 Wash outs on CR 7670
 Trashed picked up, tv's, mattresses on CR 108
 Bridge repair on CR 905
 Shoulder work on CR 407
 Moved bleachers to courthouse for Veterans Day Service
 Moved 911 trailer from shop to voting center
 Bridge repair on CR 664



Eugene Neff
 Road superintendent
 EN/ca

**Grader Report
November
2016**

Mark Knight – Cash Route

1	197	189				
2	233	237	217			
3	173	168	157	167	177	179
8	259	260	258	257		
9	185	187				
15	281					
16	spread gravel 288					
17	187	191	199	180	181	
30	161	160	108	109		

J.W. Redding – Childress Route

1	538	571	518	551	530	526	522	581
2	516	565	575	585	564	581	582	
3	563	562	558	560	557	549	spread gravel 585	
7	512	515	514	523	520	558	563	
8	562	591	582					
9	531	548	546	540	532	528	524	512
14	531	546	540	532	528	524		
15	538	542	553	544	591	582		
16	522	526	530	551	518	571		
21	512	515	514	523	531	548	532	
22	565	585	564	581	591			
30	516	514						

Robert Anderson – Lake City Route

1	912	910	906	909	907	915	916		
2	955	962	944	956	954	958	965		
8	975	986	985	984	924	973			
9	938	937	925	927	957	936			
15	959	960	9602	940	953	951	943	952	
16	998	924	999	997	995	994	965		
21	912	906	914	916	901	927	909	917	903 915

22	955	954	956	986	984	802	962	985	
30	912	910	909	915	927	925	907	914	916

Allen Biggers – Bay Route

1	644	679	680	698	626							
2	652	625	618	615	616							
3	616	607	636	638	635	spread gravel on 679						
7	634	639	641	672	664	655	650	648	675			
9	690	683	682	686	693	804	809	802				
14	808	813	821	818	820	816	822	815	688			
15	824	819	815	817	823	826	824	888	696	698	691	680
	681											
16	679	626	644	646	652	625	618					
17	635	616	607	625	618							
30	645	638	636	635	616	607	615	625				

Mark Emery – Caraway Route

1	510	512	837	841				
2	890	884	855	882				
3	874	868	878	867	861	860	866	
7	869	E862	844	842	838			
8	W862	858	859	850	837S			
9	830	831	837N					
14	836	834	847S					
15	847N	547	853	832	554			
16	840	852	856	854	876E			
17	837	880	841	882	876W			
21	831	837	830					
22	890	862	cleaned off three bridges					
30	837	831						

Bryan Tyler – Valley View Route

1	403	432	456	478	482	486	474	461	442	468	464	466
	460	463	467									
7	452											
8	621	604	611	602	607	608	617	619	610			
9	423	412	431	439	440							
15	102	104	108	109	200	201	202	213	209	210	218	227
	206											
16	441	450	444	440	439							
21	607	612	610	608	617	619	604	611	602	621	403	
22	432	456	478	482	474	442	468	464	466	460	463	467
	429	430	411	451								

28 Spread chat on 461 478
 29 fixed washouts and drain water off roads
 30 423 452 spread chat 464 456

Curtis Sharp - Bono Route

For the most of the month spread chat on 361
 30 graded 361 364 380

Steve Boyd – N Jonesboro Route

1	773	774	7743	775	757	787	783	781	7808			
2	796	795	799	793	790	761	7922	785	769	772	771	729
3	746	741	740	706	703	765	763	751				
7	723	751	700	710	713	722	306	302				
8	773	774	7743	775	757	787	783	781				
21	796	795	793	790	761	7922	7625	7620				
22	773	774	775	757	787	783	781					
30	773	774	775	757	783	781	7808					

Mark Haines & Jeff Sanford Route

1	398	399	328	341	381	382	364	361	300	3335	331	395
	377	379	33	326	336	323						
2	150	152	171	170	140E	Redwood						
3	304	339	303	372	317	338	348	372	376	383	308	394
7	308	378	328	398	399	341						
8	304	339	337	335	329	396	303	320	360	300		
9	326	333	323	336	377	395	331	380	364	361	376	350
16	140	137	147	146	144	142	159	137S	343	366	3232	334
	336	323	333	367								
17	304	337	335	339	329	305	386	194	351	360	303	396
	372	317	119	117	111	132	133	124	125			
21	328	341	398	399	308	394	383	378	380	364	382	384
	Redwood											
22	150	147	137	142	144	146	159	100				
30	150	149	131	132	133	112	119	117	111	101	338	342
	347	134	148	300	351	3335	331	390	377	333		
Jeff												
29	343	320	322	360	303	396	100	351	305	329	335	365
	337	339	378									