

FILED
JUL 13 2017
KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

Quorum Court Minutes

07/10/2017

Ordinance 2017-6 First Reading

July 10, 2017 Quorum Court Meeting

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COUNTY & PROBATE COURT CLERK

12 Justices of the Peace Present, Justice Ken Stacks was absent.

Judge Ed Hill called the meeting to order at 5:30pm.

Business for Full Court/Old Business: Proposed Ordinance entitled "An Ordinance Amending Ordinance No. 2014-3 to Amend the County Employment/Personnel Handbook" to incorporate and clarify the issues of a conflict of interest, ethics and nepotism. Upon approval, the Ordinance will be added to Craighead County's Personnel Handbook. The Proposed Ordinance was read for the first time without Emergency Clause. – *Appendix 1*

Public Service Committee/New Business: Volunteer Fire Department representative, Kevin McMasters addressed the meeting regarding the need for updates in the radio system. Stated that they had achieved a minimal grant through Adams (Act 833) years ago. McMasters requested the following:

1. Fire radio at all dispatch areas. Need to have recording capabilities. It will cost approximately \$12,000.00 to \$13,000.00 to update and alleviate the present issue.
2. Suggest switching to radio system digital trunking which means replacing all radios at a cost three figures.

Jeff Presley added that the county currently has a stand-alone system in the basement of the courthouse. He further noted that there have been problems with this system for approximately twenty-five (25) years.

Road Superintendent Eugene Neff passed out the monthly road report to the court. – *Appendix 2*

With no further business to be discussed Judge Ed Hill proposed adjourning the meeting at 6:00 p.m. and moving on to the committee meetings.

ORDINANCE NO. 2017-_____

BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AMENDING ORDINANCE NO. 2014-3 TO AMEND THE COUNTY EMPLOYMENT/PERSONNEL POLICY HANDBOOK."

Section 1. Section 14 of the Craighead County Employment/Personnel Policy Handbook entitled "Personnel Policies is hereby amended to read as follows:

I. Conflicts of Interest, Ethics, and Nepotism

An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain for that employee or for a family member as a result of business dealings with Craighead County. For the purposes of this policy, a family member is mother, father, mother-in-law, father-in-law, son, daughter, foster or stepchildren, husband, wife, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, niece, grandfather, grandmother, grandson, and granddaughter.

No "presumption of guilt" is created by the mere existence of a relationship with outside firms. However, if employees have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose it to his/her supervisor/elected official and Purchasing Department as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

Personal gain may result not only in cases where an employee or family member has a significant ownership interest in a firm with which Craighead County does business, but also when an employee or family member receives any kickback, bribe, substantial gift, or special consideration as a result of any transaction or business dealing involving Craighead County. Craighead County recognizes the right of employees to engage in activities outside of their employment which are of a private nature and unrelated to OUR activities. However, the employee must disclose conflicts so that Craighead County may assess and prevent potential conflicts of interest from arising. For more information, refer to A.C.A §14-14-1202.

The employment of persons who are related to each other is limited to employment not within the same line of supervision. No employee shall be under the direct line of supervision of a relative.

A "relative" is defined in paragraph one of this section (see above). When marriage results in an employee being supervised by a relative, the situation may be resolved by transfer to another available position in the County or resignation. If transfer alternatives are available, the employee will be given the opportunity to select among the available alternatives. If no alternative position

is available within 60 days, the County will take action to resolve the situation up to and including immediate termination.

A supervisor is defined as any individual having authority in the interest of a county department to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees.

However, this does not alter the status of any person as an "at-will" employee. The nepotism provision applies to the following:

1. All employees with a hire date after July 10, 2017.
2. Any employee with a hire date prior to July 10, 2017 forgo this "grandfather" status when transferring to a position outside the department in which they are currently employed.

Section 2. EMERGENCY CLAUSE. There now exists in the Craighead County Employment/Personnel Policy Handbook an immediate need to amend the policy regarding Conflicts of Interest, Ethics and Nepotism. Therefore, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect upon its date of passage.

Dated this 10th day of July 2017.

APPROVED _____

Ed Hill
County Judge

ATTEST: _____

Kade Holliday
County Clerk



Craighead County Highway Department

2800 Moore Road
Jonesboro, AR 72401
870-933-4510



Road Report June 2017

During the month of June a total number 2,800 yards of gravel from Spurlock, a total number 3,365.74 tons of chat from Bradley, a total 188. 64 tons of chat from Vulcan was hauled to the following locations:

East

A total number 1918 yards of gravel was hauled in the east

660	645	608	938	960	518	534	905	960	625	959	954	847
	516	531										

West

A total number 882 yards of gravel was hauled in the west

194	241	723	403	452	751	252	376	130	stock
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Asphalt

1	cold mix	CR 389	CR118	CR 307	CR 476		
5	Old Bay highway	CR 307					
6	CR 307						
7	cold mix	CR 7629/762	CR 792	CR 780	CR 741	CR 714	CR 782
14	CR 360						
15	CR 319						
21	CR 304						
26	CR 344	CR 338					
27	CR 470						
28	cold mix on	CR 928	CR 945	CR 904	CR 745	CR 318	CR 319
	CR 730						

Tiles (all tiles are on the county right-of-way)

- 1 installed a county tile 30x30 on CR 938
(2) 30x30 county tiles on CR 389
b-stone on driveway tile CR 931
covered up tiles on CR 686 CR 837 CR 960
repaired driveway tile on CR 751
installed county tile on CR 693 30x40
- 5 3" rain 6-2-17 Brookland area Flood type
Covered up tile on CR 960
Repaired driveway out in road on CR 751
Covered driveway tile on CR 311
cleaned out tile on CR 730
cleaned out tile on CR 383
cleaned out ditch on CR 342
- 6 covered tile on CR 518
Add extension on driveway tile on CR 534
Covered driveway tile on CR 538
- 7 installed driveway tile on CR 723
- 8 installed driveway tile on CR 905
Cleaned end of tiles on CR 329
- 12 cleaned out tiles on CR 338 CR 791
- 13 cleaned out tile on CR 425
- 20 county tile 18x40 on CR 197
- 21 driveway tile on CR 112 cleaned out drift also
- 22 county tile on CR 461 24x30
Cleaned out tile on CR 476 and put chat on tile
- 26 installed driveway tile CR 635 CR 209 CR 452
- 27 county tile across road on CR 730
Dug gravel out of tile on digging out gravel on CR 452
Dug out tile on CR 905
- 28 county tile across CR 259 1 load chat
Cleaned out tile on CR 252
Picked up tile on CR 905
- 29 installed driveway tile on CR 122 CR 664
Covered up tile on CR 937
Cleaned out tile at stop sign on CR 791

Bridge Work

CR 938 Finished bridge 6-12-17

- 6 end bent, drilled holes for piling, set piling and drive piling, set cap form
- 7 poured concrete, installed 2 pipes, hauled gravel to bridge
- 12 digging on ditch banks, concrete on bridge deck, pulled crain apart, moved to shop
- 14 working on crain
- 19 **City of Jonesboro – College Street**
Moved equipment to site
- 20 working at job site
- 21 removed old bridge, dug out end bent and middle bent
- 26 finished driving piling, set up middle & end bents to pour caps.

Ditch work

- 1 723
- 5 441 CR 837
- 6 CR 342 CR 313 CR 441 CR 532 CR 518
- 7 CR 912 CR 342 CR 441 CR 518
- 8 mopped out ditch on CR 303 CR 945
- 12 cleaned out ditch on CR 762
- 13 CR 905 CR 955
- 14 CR 505 CR 905 CR 723 CR 508
- 15 CR 664
- 19 CR 723 CR 615 CR 338
- 20 CR 338 CR 340 CR 618 CR 616
- 21 CR 616
- 26 dug out ditch on CR 635
- 28 CR 673 S end
- 29 ditch on CR 122

Beaver Dam

- 15 CR 173
- 22 Big bay ditch

Wash outs

- 5 repaired wash out on CR 723 CR 755 CR 730
- 6 CR 672
- 7 CR 748 CR 751 CR 196
- 8 CR 748 CR 151 CR 196
- 12 CR 975 CR 194 CR 409 CR 425
- 15 cleaned out end of tile on CR 172
Cleaned out tile on CR 177 CR 179
Picked up tile on CR 686
- 20 installed a 48" tile on CR 197
Cleaned out tile on CR 713
- 21 cleaned out driveway tiles on CR 912
- 22 CR 442 CR 441 CR 444
- 27 wash out on CR 308 got gravel out of ditch and put back in washout plus some rip
- 29 wash out on CR 122

Mowing

Carl

- 1 745 702 712W 718 760 740 741 754 766 757
- 6 755 714 730 752 766 762
- 7 780 Pine Log Rd Goobertown
- 8 780 307 324 323
- 12 N333 388 318 353
- 13 S333 342 311 318 319 360
- 14 137 121 129 118 127 114 106 203 202
- 15 204 241 250 270
- 19 425 409 414 407 428 403 406 476
- 20 428 623 673 655
- 21 604 607 roundup county lot round up 858 859
Round up black oak shop
- 26 (2) stop sign on CR 452
CR 441/450 new green sign
New bridge reflector on CR 425
- 28 CR 903 CR 910 CR 900 CR 901 CR 912 CR 928 CR 945

Harold

- 1 218 222 221 208 209
- 5 218 206 209 202 213
- 6 452 441
- 7 452 4063 460 463 467 411 462 620
- 12 461 478 486 482 474 442
- 13 442 461 468 616 464 466 422 612

15	612	338	125	137	124				
26	751	512							
27	751	512							
19	137	140							
	142	146	143	147					
20	147	159	144	150					
21	150	152	147	130	148	134	132	127	133
22	133	132	119	117	101	111	107		
26	108	109	201	200	102				
27	104	160	155						
28	320	149	151	155	161				
29	161	157	168	173	167				

JW

5	936								
6	936								
7	955	954	693	686					
8	690	672	639						
12	858	859	558	548	540	531			
13	751								
14	641								
15	751								
19	912	907	910						
20	925	907	906						
21	626	652							
22	615								
26	641	638							
27	618	625							
28	616	615	635						

Signs

14 (4) arrow signs and speed limit sign on CR 333
(2) child at play on CR 408
Speed limit sign on CR 407
Child @ play sign on CR 560
New green sign on CR 759/743 CR 905/912
New blue sign on Hwy 18/CR 955

19 CR 476 new blue sign

22 CR 179 needs (2) Blue Signs
Repaired blue signs on CR 204 CR 250
Repaired right curve sign on CR 655

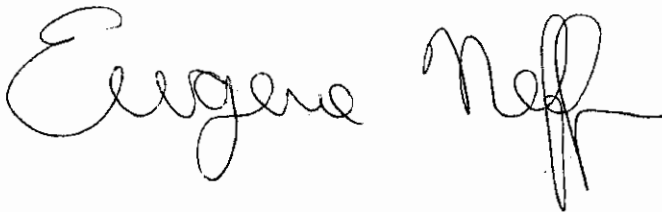
- 26 Repaired S curve sign on CR 673
(2) new stop signs CR 452
New green sign CR 441/450
(4) Bridge Reflector's CR 425
50 MPH sign on CR 905
- 29 (2) 40 mph sign CR 780
New green sign on CR 846/847

Misc.

Worked and cleaned county equipment, mowed county shop, cleaned shop, called in several one calls for locates,

- 1 #57 moved # 35 to bridge 938, # 71 to CR 389 then to CR 723
- 5 rain about 3 inches in the Brookland area
hailed 12 loads b-stone for Brookland Schools
Beaver dam on CR 452
moved # 71 to CR 307
road side trash
- 6 hauled scrape tiles to JRT
BC moved # 26 to CR 518 from CR 532
Moved Dement from CR 751 to CR 342
Moved Dement from CR 348 to CR 723
9 loads of B-Stone 9 loads chat hauled to Brookland School
- 7 BC moved Dement from CR 723 to CR 324
Dale # 26 to CR 912
Hoss from CR 441 to CR 945
#71 to CR 945
Hauled 6 loads of chat to Brookland School
Hauled 6 loads of chat to the City of Brookland
- 8 cleaned up tree on CR 697
JD moved #26 from CR 912 to CR 906
Roller to shop
Tree on CR 769 cr 697
- 12 #71 from CR 945 to CR 905
- 13 tree removal on CR 508
- 14 tree removal for future road building on CR 508
Removed tree from ditch at Lake City for the city hauled #35 to shop from 505 then hauled #26 to CR 664
Fixed gravel on CR 713
- 15 CR 179 ½ load rip 15
picked up trash on CR 167 and took to Legacy -BC
shoulder work on CR 723
- 19 CR 468 2 loads chat
CR 480 4 loads chat
Hauled 9 loads chat to the City of Caraway
- 6

- 20 CR 478 no material needed
picked up tires on CR 730
hailed 10 loads chat for the city of caraway
- 21 cleaned out bad spots in road and filled back with 3" minus
- 22 pulled shoulders on CR 751
- 27 pushed tree off road on CR 394
Picked up road side trash on CR 452
- 28 picked up road side trash on CR 452 hauled to landfill
Cleaned gravel out of yard on CR 464
Fixed driveway wash out on CR 780
Cleaned up yard on CR 723 road work
#43 hauled roller to CR 130 then hauled it to hug and haul
- 29 hauled off trees from CR 751 took to spurlock
Shoulder work on CR 751 dumped dirt on tank car

A handwritten signature in cursive script that reads "Eugene Neff". The signature is written in black ink and is positioned above the typed name and title.

Eugene Neff
Road Superintendent
EN/ca

**Grader Report
2017
June**

Timmy Gyngrad – Monette Route

1	560	549	504	502	559	561	563	564	562
5	531	514							
6	516	565	575	585	524	514			
7	518								
8	531	532	548						
12	522	530	531	542	544				
13	506	543	567	560	563	867	562		
14	502	504	535	512	514	531	559		
15	559	533	516						
20	616(2)	582	522	575	591				
21	618	626	630	591	512	514	515		
22	591	544							
26	560	567	565	575	559	557			
28	543	560	549						
29	spread 3 loads gravel on 516				spread 3 loads gravel on CR 531				
	Graded 532	548	546		520	524			

Allen Biggers – Bay Route

1	679	680	681	691	696	826	828	888	652	Colony Rd
	Ballpark		Paula 5t		Thomas st					
5	635	638	639	641	672					
6	664	641	672	655	648	650	Lillie Rd		Cooper Rd	
7	672	690	683	675	686	693	809			
8	804	808	813	821	820	816	688	815		
12	812	810	660	823	817	815	819	824	826	888 626 679
13	681	638	635	636	Spread gravel 645			660		
14	652	691	696	698	672	664				
19	683	686	693	672	675	682				
20	672	690	804	809	813	802	808	821	818	Lillie Rd Cooper Rd
21	815	688	816	822	812	660	810	823	817	819 824 826
	696	828								
22	691	626	652	635	888					

26	636	638	644	646	634	639	672	641
27	664	655	650	648	683	686		

Robert Anderson – Needham Route

1	973	934	975									
5	worked on wash outs due to rain											
6	955	954	962	956	965	906						
7	977	979	969	970	931	973						
8	975	972	981	984	985	986	801	687				
12	999	998	997	996	995	994	990	946	980	926		
13	975	986	985	973	934	801						
14	960	687	spread gravel on 938									
15	spread gravel on 960			959	954							
19	906	955	962	954	956	986	984	985	801	973	934	977
	976	931	991	989	977	979	983					
20	975	936	938	969	970							
26	959	960	9602	940	961	953	951	943				
28	687	981	965	955	956	962	906					
29	963	975	972									

Phillip Hurst – Caraway Route

1	884	860	866	868	874							
5	837	831	830	554	583	556						
6	836	834	869	844	842	838	832	847	worked on wash outs			
7	508	509	500	512	517	547	839	890	848	852	856	854
8	837	841	890	830	876	864						
12	884	855	850	862	858	859	842					
13	867	874	854	city street Caraway								
14	860	866	868	878	869	844	838	834				
15	509	510	512									
19	spread chat for city of Caraway											
20	spread chat for city of Caraway				859	858	862	850	844	842		
21	831	837	508	513	500	830	840	848	854	856		
22	837	841	880	Hatchiecoon								
25	880	876	855	882	864	worked on wash outs						
26	884	860	861	866	868	874	878					
27	556	583	554	847	853	834	832	852				
28	509	505	510	512	513	500	869	834	838	842		

Mark Knight – Cash Route

1	177	263	264			
5	checked roads for wash outs					
6	273	276	278	270	268	278
7	179	189	197	193		
12	207	217	212	233	237	

13	281	288	280	179									
15	173	157	167										
19	191	192	199	181	180	187	185						
20	264	263	246	255	254	243							
21	160	155											
22	259	258	257	260	252								
26	173	168	167	172	177	179	182						
27	spread gravel on 252			255	254								
28	264	263	246	268									
29	270	277	272	290	278	276	273						

Curtis Sharp – Bowman Route

5	604	628	608	619	624	618	625						
6	910	912	909	907	906								
7	927	925	936	937	938	963	959						
8	943	951	952	953	960	940							
12	615	616	618										
13	spread gravel on 625			608									
14	621	608	611	602	607								
19	403	480	478	474	482	486	461	442	463	460	467	422	
20	910	912	927	938									
21	907	906	909	910									
26	910	912	915	917	907	615	625						
27	618	616	653	607	608	619	624	617					
28	969	963	938	936									
29	910	927	907										

Mark Haines & Jeff Sanford – Bono Route

1	1375	146	140	137N	142	147	144						
5	159	194											
6	361	383	308	394	378	380	364	377	331	300			
7	147	150	152	171	170	191	194						
8	194	137	125	124	354	376	337	305	335	339	303	396	
	Redwood												
12	spread 12 loads gravel on 194												
	Spread 17 loads chat on 194												
13	304	360	303	396	317	372	398	399	394	147			
14	137	146	194	Bono lake parking lot			171	170	142	147	159	144	
	380 spread chat at county jail												
15	150	165	151	147	383	228	3285	384	381	100	140	382	
	144 Redwood Bono lake parking lot												
19	194	191	192	170	171	326	367	323	pulled shoulders on 304130				
	148	139	174	125									
20	337	335	3183	351	329	339	304	397	323	336	328	308	
	383	379	389	390									

21	137	125	132	133	112	119	117	131	141	312	313	309
	316	342	348	315	314	338	369	3481	372	376	308	328
	147											
22	137	140	146	120	121	122	338	147	159	150	143	
26	305	331	377	389	323	333	334	330	366	378	398	399
	308	328	341									
27	300	130	134	138	170	171	194	1375	125	spread chat on 376		
	316											
28	304	303	339	372	348	342	338	147	spread chat on 130			
29	361	364	380	362	159	144	383	146	spread chat on 130			

Bryan Tyler – Valley View Route

1	423											
5	456	403	480	478	486	482	474	461	442	468	472	464
	466											
6	452	423										
7	441	450	444	440	439	438	431	412				
8	102	104	108	109	201	4063	405	460	464	467	410	408
	202											
12	218	227	452	451								
13	441	450	444	440	431	439	412					
14	403	456	474	478	482	486	423	spread chat on 405				
15	102	104	108	109	201	200	202	213	209	210	218	227
19	spread chat on 468			478								
20	466	411	423	451	spread gravel on 403							
21	441	450	444	440	439	431	412					
22	spread chat on 461			graded 452								
28	102	104	108	109	201	200	202	213	209	210	218	227
	206											
29	452	423										

Steve Boyd – N Jonesboro Route

1	773	774	775	7743	757	779	777	787	781	783	7808
5	798	789	785	771	769	729	728	726	751		
6	worked on 700		710	713	764						
7	worked on 700		302	306	722						
8	799	796	795	797	793	790	761	7922	763	765	
12	746	741	740	706	703	751	779	777	787	781	7808
13	773	774	775	7743	757						
14	798	799	796	795	797	790	793	761	7922	763	765
21	spread chat on 723										
22	spread chat on 723										
26	worked on 751										
27	763	765	769	771	785	729					
28	700	710	713	751	719	732					
29	746	741	740	706	703	763	765				

