

**Quorum Court Minutes**

**08/14/2017**

**Ordinance 2017-6 Third Reading**

**FILED**

**AUG 16 2017**

**KADE HOLLIDAY  
COUNTY & PROBATE COURT CLERK**

## August 14, 2017 Quorum Court Meeting

11 Justices of the Peace Present, Justices Ken Stacks and Max Render were absent.

Judge Ed Hill was absent. In his absence, Justice Steve Cline called the meeting to order at 5:30 pm.

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Business for Full Court/Old Business: Proposed Ordinance entitled "An Ordinance Amending Ordinance No. 2014-3 to Amend the County Employment/Personnel Handbook" to incorporate and clarify the issues of a conflict of interest, ethics and nepotism. Upon approval, the Ordinance will be added to Craighead County's Personnel Handbook. *Please see attached Addendum 1.* The Proposed Ordinance was read for the third time and put to a vote. All in favor of the Ordinance were Fred Bowers, Billie Sue Hoggard, Barbara Weinstock, Richard Rogers, David Tennison, Josh Longmire, Dan Pasmore and Aaron Harris. Those not in favor of the Ordinance were Jim Bryant, Steve Cline and Terry Couch; thus providing an 8/3 vote in favor of passing the Ordinance.

The County Road Report for July 2017 was provided to Justices present by Road Superintendent, Eugene Neff. *Please see attached Addendum 2.*

Public Service Committee/New Business: No new business.

**Reminder that the next scheduled meeting of August 28, 2017 will be held at the City Extension Office located at 611 E. Washington, #A, Jonesboro, Arkansas.**

ORDINANCE NO. 2017- 6

BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: "AN ORDINANCE AMENDING ORDINANCE NO. 2014-3 TO AMEND THE COUNTY EMPLOYMENT/PERSONNEL POLICY HANDBOOK."

**Section 1.** Section 14 of the Craighead County Employment/Personnel Policy Handbook entitled "Personnel Policies is hereby amended to read as follows:

I. Conflicts of Interest, Ethics, and Nepotism

An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain for that employee or for a family member as a result of business dealings with Craighead County. For the purposes of this policy, a family member is mother, father, mother-in-law, father-in-law, son, daughter, foster or stepchildren, husband, wife, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, niece, grandfather, grandmother, grandson, and granddaughter.

No "presumption of guilt" is created by the mere existence of a relationship with outside firms. However, if employees have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose it to his/her supervisor/elected official and Purchasing Department as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

Personal gain may result not only in cases where an employee or family member has a significant ownership interest in a firm with which Craighead County does business, but also when an employee or family member receives any kickback, bribe, substantial gift, or special consideration as a result of any transaction or business dealing involving Craighead County. Craighead County recognizes the right of employees to engage in activities outside of their employment which are of a private nature and unrelated to OUR activities. However, the employee must disclose conflicts so that Craighead County may assess and prevent potential conflicts of interest from arising. For more information, refer to A.C.A §14-14-1202.

**The employment of persons who are related to each other is limited to employment not within the same line of supervision. No employee shall be under the direct line of supervision of a relative.**

**A "relative" is defined in paragraph one of this section (see above). When marriage results in an employee being supervised by a relative, the situation may be resolved by transfer to another available position in the County or resignation. If transfer alternatives are available, the employee will be given the opportunity to select among the available alternatives. If no alternative position**


is available within 60 days, the County will take action to resolve the situation up to and including immediate termination.

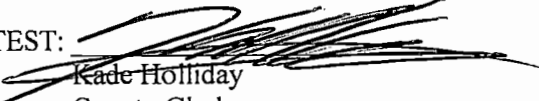
A supervisor is defined as any individual having authority in the interest of a county department to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees.

However, this does not alter the status of any person as an "at-will" employee. The nepotism provision applies to the following:

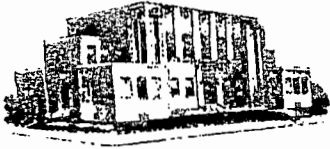
1. All employees with a hire date after August 14, 2017.
2. Any employee with a hire date prior to August 14, 2017 forgo this "grandfather" status when transferring to a position outside the department in which they are currently employed.

Dated this 14<sup>th</sup> day of August 2017.

APPROVED:   
Ed Hill  
County Judge

ATTEST:   
Kade Holliday  
County Clerk

**FILED**  
**AUG 16 2017**  
**KADE HOLLIDAY**  
**COUNTY & PROBATE COURT CLERK**



**Craighead County  
Highway Department**  
2800 Moore Road  
Jonesboro, AR 72401  
870-933-4510



**Road Report  
July  
2017**

During the month of July a total number 5,224 yards of gravel from Spurlock, a total number 2,228.76 tons of chat from Bradley was hauled to the following locations:

A total number 3,167 yards of gravel was hauled to the Eastern district

558	518	847	936	564	884	538	508	832	9602	591	912	560
	549	954										

A total number 1,931 yards of gravel was hauled to in the western district

409	263	7629	263	317	227	218	746	466	440	159	270
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Stockpile

17 th thru the 31st      Road work started on CR 466 & CR 508

**Bridge Crew**

- 10      hauled panels to job, set panels and bolted up bridge
- 11      set Crain up on bridge, removed last bent of old bridge
- 12      set up bent three for pile, drilled holes and set pile, drove pile to grade
- 13      set up bent three and poured concrete
- 17      pulled forms I-beams and 4x4 of number three bent. Set four panels on bridge
- 18      finished setting bent three on bridge, dug end bent getting ready to set pile
- 24      drove pile on end bent, set up cap form, poured concrete end bent
- 26      set panel on bridge, bolted up bridge deck, loaded pile driver on flatbed
- 27      finished installing bridge on College moved Crain to shop

**Asphalt**

6	patched black 817	745	712	702	766	752	754	755	360	353
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Anderson horse barn

12 API CR 791  
 13 API CR 791  
 Cold mix on CR 401

17 API – 791 patching with cold mix 318 342 333 792 745 730 755  
 900 901 730 319 (heat index 127)

18 API- 791  
 27 Atlas- 130  
 31 Atlas -130

**Tiles (all tiles are on county right-of-way)**

10 covered tile on CR 409 driveway  
 Installed tile on CR 847 county 18x30  
 Delivered tile to CR 319 installed a 30'

11 took out tile on CR 352 and replaced with new one  
 Covered up tile on CR 7629

12 installed driveway tile on CR 564

13 cleaned out tile on CR 701  
 Fixed hole in tile

17 cold mix over tile on CR 319

19 installed county tile across CR 832 18x30  
 Installed county tile across CR 962 18x20

20 installed driveway tile on 900  
 County tile across CR 464

24 installed driveway tile on 765  
 Cleaned out tile on 793  
 Installed driveway tile on 440

25 dug out bad tile on 317  
 Installed county tile 18x30 on 359  
 Installed driveway tile on 912

31 ditch cleaned out on 376

**Ditch**

5 CR 751 CR 507 CR 558  
 6 CR 558  
 10 CR 558  
 11 CR 319 CR 751 CR 865 built a Levee on CR 762  
 12 CR 120 CR 746 prairie cemetery hauled off  
 13 CR 120 CR 751 CR 912 CR 746  
 17 CR 120 CR 751 CR 508  
 18 CR 120 CR 466 CR 508

19 CR 120 CR 466 CR 508  
 20 CR 466  
 24 CR 765 CR 440 CR 120  
 25 CR 713 CR 466 CR 508  
 26 CR 713 CR 466 CR 508  
 27 CR 713 CR 466 CR 508  
 31 CR 466 CR 508  
 CR 765 CR

**Wash outs**

6 CR 817 CR 831  
 11 CR 732  
 12 CR 808  
 13 CR 746 CR 774  
 17 CR 751 driveway CR 317  
 18 CR 506  
 19 CR 732

**Mowing**

**Gerald/Carl**

5	702	745	712E	760	712W	740	741	754	718	766	753	
6	752	755	730	714	757	766	762	792				
10	792	791	780	307	324	323						
11	333N	388	333S	342	311	318E						
12	318E	353	118	380	120	123	114					
13	106	203	202	204	241							
17	250	270	241	204	202	431	425	409	414			
18	425	4191	407	401	403	406	476	623	673			
19	673	655	607	604								
20	903	910	900	901	912	928						
24	945	928	702	745	712E	760	740	741				
25	741	760	745	754	712W	718	766	757	755	714	730	752
26	755	766	762	792	791	780						
27	324	323	307	388	333N							

**Harold/Jerry**

5 177 179 172 171 170

6	171	194								
10	192	199	191	187	181	180				
11	181	187	188							
18	428	406	414	189	187					
19	189	197	281	193	263	268				
24	250	270	268	267	272	277	290	278	276	273
25	273	276	278	277	267	270	259	257	252	
26	258	257	263	264	255					
27	255	264	263	328						
31	Bono Lake									

**J.W. Redding**

3	977	970	986							
4	979	931	997	988						
5	906	988	982	990						
6	973	938	975							
10	975	965								
11	959	960	761							
12	945	867								
13	508	546								
17	508	507	510							
18	512	515	514	523						
19	Caraway water pond									
24	840	837	880	876	850					
25	837	841	864	866	852					
26	884	869	882	878	874					
27	890	858	866	860	855	869				
	Dirt from CR 710 to CR 713									

**Signs**

31 Railroad crossing signs on CR 398

**Misc.**

During the month the shop yard was mowed and sprayed, vehicles work on and cleaned, the county shop cleaned, location called in for road work

6 hauled Asphalt from Monette School to stockpile

11 # 43 hauled unit 35 from shop to CR 376 then to CR 319 hauled unit 71 from CR 751 to pine log then back to CR 751, unit 26 from CR 847 to prairie Cemetery

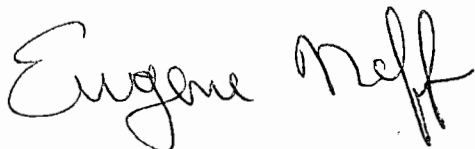
Hauled sand from Razor rock for the Nettleton School

Dirt to culvert on 319

12 #43 moved unit 35 to CR 120 hauled dozer from shop to CR 464 hauled unit Q# 26 to CR 912 from CR 815 had to get trailer air valve repaired



- 13 tore out patch on CR 745  
Shoulder work on CR 120 dirt hauled to the city of Bono shop  
Dug out on CR 912  
Road work on CR 751
- 17 cleaned up bad asphalt off road on CR 791  
Dropped tracker and disk off on CR 508 started road building on 508  
Dropped off roller on CR 464  
Dirt from CR 120 to Bono shop
- 18 dug gravel out of ditch and cut berm off yard on CR 134
- 20 picked up 2 trees on 795  
Fixed hole in road on 591
- 24 set up crew on CR 130  
Brush removal on CR 466 b-rock hauled to 466
- 26 dug out bad spot on 901 filled with chat and rip  
Picked up road side trash on 348
- 27 90 yards of gravel was hauled to Bay School  
36 yards of gravel was hauled to City of Bono
- 31 working on 508



Eugene Neff  
Road Superintendent  
EN/ca

**Grader Report  
July  
2017**

**Mark Emery – Bay Route**

18	804	813	808	821	820	824						
19	819	815	817	823	802	810	660S	826				
20	660N	691	696	828	688							
24	652	653	618	616	625	607	635					
25	639	672	641	664	655	648	650	913	686	* Lillie Drive		
26	693	813	808	821	804	820	824	819	815	613	817	816
	688											
27	660	888	679	681	691	680	698	626	652			
31	644	616	607	618	615	645						

**Allen Biggers – Bay Route**

11	812	810	660	817	815	824	813	808	821	818		
12	815	816	822	826	696	828	888	698	679	double graded	691	
13	680	681	644	635	646	638	645	double graded	626	* Baker Street		
17	639	641	672	664	648	650	655	675	690	682	683	
18	672	686	693	809	804	808	813	821	818	820	816	824
	822	* Lillie Rd		*Cooper Rd								
24	653	618	626	652	618	616	615	635	638			
25	639	641	664	672	675	690	683	682	655	650	648	686
	913	*Lillie Rd		*Cooper Rd								
26	804	802	809	818	808	813	823	820	822	817	819	815
	824											
27	826	810	660	698	680	681	626	652	625			

**Tim Gyngard – Black Oak Route**

532	531	504										
10	516	585	544	spread gravel on	518							
11	514	520	558	553	562							
12	506	502	504	543	535	559	560	567				
13	565	575	581	553	542							
17	spread gravel on	591		538								
18	591	538	544	582	530							

19	522	526	531	512	514				
20	spread gravel on 591								
24	533	516	585	515	512	504	560	*Macey Road	
25	540	518	581	spread gravel on 591			544		
26	564	530	532	534	512	spread chat on 585			
27	wash outs fixed on 560								
31	548	546	544	531	559				

**Phillip Hurst – Caraway Route**

6	831	837N&S		841					
10	890	880	882	876	878	855	864		
11	844	867	874	868	gravel on 847		854		
12	850	862	858	859	832	834	847	853	836
13	869	838	844	842	556	554	583	860	spread gravel on 884
17	road work on 508								
18	road work 508								
19	591								
24	road work 508								
25	road work 508								
26	road work 508								
31	road work 31								

**Robert Anderson – Needham Route**

5	spread chat at shop								
6	959	960	961	953	937	943			
10	943	951	969	977	979	931	999		
11	973	934	936	975	924	986	985		
12	938	936	937	957	963				
13	965	906	955	954	944	956			
17	fixed wash outs on 959 960 961 953 940 951 943								
18	912	910	915	909					
19	965	906	955	915	945	956	954		
20	986	985	984	999	998	997	995	994	940
24	979	977	931	970	969	993			
25	938	937	936	957	963				
26	963	959	960	940	953	951	943		

**Mark Knight – Cash Route**

6	160	161	155						
11	264	263	246	255	268				
12	189	197	spread gravel 263						
13	259	258	257	260	252				
17	173	168	167	172	177	179	182		
18	207	217	233	237	212				

19	270	267	272	278	273	276						
20	191	192	190	181	185	187	199					
24	160	155										
25	290	272										
26	189	197	193	190	188	187						
27	280	281	288	197								
31	259	258	257	260	252	spread gravel 270						

**Mark Haines & Jeff Sanford -- Bono Route**

5	Fixed wash outs			328	308	326	364	380	spread chat on 130				
6	304	333	326	323	336	378	308	383	305	319	320	305	
	365	317	372	374	348	342	312	101	111	119	117	147	
	125												
10	302	380	364	361	314	3285	328	399	341	398	394	381	
	382	384											
11	120	122	123	139	137	124	125	134	148	354	376	369	
	338	313	309	316	315	351	300	331	395	377	379	389	
	343	3335	*Redwood	140	137N	spread chat on 322							
12	146	144	147	159	147S	150							
13	303	396	339	317	147	150	152	spread gravel on 317					
17	194	170	171	328	399	341							
18	398	341	308	394	383	364	380	361	354	376			
19	372	317	304	348	342	315	312	367	326	*Lake City parking lot			
20	323	336	379	389	377	331	363	360	337	365	335	329	
	339	303	396	140	137								
24	120	122	123	132	133	112	119	117	111	124	125	146	
	137												
25	144	147	159	194									
26	194	171	170	165	150	147S							
27	304	380	364	383	328	3285	spread gravel 159						
31	398	399	308	394	378	326	341	333	323	336	117	125	
	spread chat on 117		119	133									

**Jeff Sanford -- Bono Route**

June

1	396	305	337	339	365	319	342	317	374	348	315	313	
	340	342	369	338									
2	148	134	125	124	137	120	122	123	100	*Redwood		361	
	376	380	383										

July	10	377	300	379	377	395	331	392	366	713	710	700
	765	763	774	7743	7775							
11	710	713	751	764	700	722	777	302	306	349	795	710
	773											
12	756	728	729	769	771	772	778	761	793	942		
13	773	732	719	751	703	706	7624	740	741	767	763	775
	774	7628										
17	713	700	773	722	757	751	302	77	764	302	306	349
18	783	789	798	785	751	722	764	787	783	789	798	785
	751	796	790	792								
19	757	787	7516	795	774	7743	746	706	740	741	751	

Helped summers on 713 and graded roads inside\* Brookland

**Bryan Tyler – Valley View Route**

5	403	432	456									
6	403	432	456	478	482	486	474	461	442	468	471	464
	466	462	460	463	467	430	429					
10	102	104	108	109	201	200	202	213	209	210	218	208
	221	222	206									
11	451	452	423									
12	441	450	444	440	439	431	412					
13	spread gravel on 227											
17	429	420	460	463	467	468	478	486	474	466	442	464
	456	403										
18	452	451	441									
19	450	444	440	438	439	4341	412					
20	607	422	612	610	608	617	619	611	621	604	602	
24	102	104	108	109	200	201	202	213	218	209	219	227
25	441	450	444	440	439	431	412					
26	403	456	480	478	482	486	474	461	442	468	472	460
	463	467	430	429	408	410						

**Steve Boyd – N Jonesboro Route**

6	spread chat on 781											
10	spread chat on 781											
11	spread chat on 781											
12	773	774	775	757	777	787	783	7808	785			
13	789	798	778	771	769	729	749	751				
24	worked on 700											
31	787	783	7808	785	778	771	769	749	751N	756		

(all roads with an \* are courtesy roads)