

QUORUM COURT MINUTES

10/14/2019

FILED

OCT 16 2019

KADE HOLLIDAY
COUNTY & PROBATE COURT CLERK

October 14, 2019 Quorum Court Minutes

All Justices of the Peace present.

Judge Day called the meeting to order at 5:37 p.m.

Minutes for the September 23, 2019 Quorum Court meeting were approved by Justice Weinstock and Justice Pasmore.

Old Business: None to discuss.

New Business: The first order of business was an Appropriation Ordinance to amend the 2019 annual operating budget to increase the annual salary from \$43,745.43 to \$51,000.00 for the position of Office of Emergency Management Director. The Deputy Clerk read the ordinance, a copy of same is attached hereto as ***Addendum A***. Justice Cline made a motion to adopt the ordinance and Justice Weinstock followed with a second. Roll was called and the motion passed unanimously with all votes in favor of.

The second order of business was an Appropriation Ordinance to amend the 2019 annual operating budget to include the new Veteran's Court Expansion grant that was received. The Deputy Clerk read the ordinance, a copy of same is attached hereto as ***Addendum B***. Justice Couch made a motion to adopt the ordinance and Justice Pasmore followed with a second. Roll was called and the motion passed unanimously with all votes in favor of.

The last order of new business was a Resolution to declare a vacancy in the Justice of the Peace, District 3 of the Craighead County Quorum Court. The Deputy Clerk read the resolution, a copy of same is attached hereto as ***Addendum C***. Justice Tennison made a motion to approve the resolution and Justice Cline seconded. Judge Day took a verbal vote and the motion passed unanimously.

Announcements: None.

With no further business to discuss, Justice Longmire made a motion to adjourn to committee meetings and Justice Williams seconded. Judge Day adjourned the meeting at 5:51 p.m.

BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS; AN ORDINANCE TO BE ENTITLED:

An Ordinance amending the 2019 Annual Operating Budget to increase annual salary from \$43,745.43 to \$51,000 for the position of Office of Emergency Management Director, Fund 1000, Dept 0500, in order to have the position paid in line with current salary survey findings in relation to job description and market comparison.

SECTION 1. That the Craighead County Office of Emergency Management Director is charged with fulfilling the requirements of many local and state offices, including all emergency responses, coordinating various agencies, weather monitoring, volunteer fire departments, grant monies, disaster plans, safety training, and many other duties as associated with this department of county government.

SECTION 2. That the incoming OEM Director should be qualified and familiar with the various operations of this department and be able to step into this department and perform all duties of the office with minimal training. The salary increase is in line with the salary schedule and job duty descriptions as recommended by the firm conducting these studies for Craighead County.

SECTION 3. That this additional appropriated salary increase will be created in the 2019 Annual Operating Budget to allow for accurate accounting of additional monies and expenditures as described below. Annual salary of \$51,000 will be prorated on or before November 1 through December 31, 2019.

Fund 1000	Office of Emergency Management	<u>New</u>	<u>Change</u>	<u>Old</u>
Dept 0500	OEM full budget (Add salary increase for OEM Director position)	\$178,007.99	\$1,679.90	\$176,328.09
<u>Acct. #</u>	<u>Description</u>	<u>New</u>	<u>Change</u>	<u>Old</u>
1001	Salaries	\$45,110.54	\$1,365.11	\$43,745.43
1006	Social Security Match	\$6,580.76	\$104.43	\$6,476.33
1007	Retirement Match	\$13,256.15	\$210.36	\$13,045.79
		Total Amount Appropriated	\$1,679.90	

There is hereby appropriated funds for one salary increase for the Craighead County Office of Emergency Management Director with salary and fringe benefits prorated on or before November 1 through December 31, 2019 as described above. These changes shall be implemented by the County Payroll Clerk upon the passage of this appropriation ordinance.

Dated this _____ day of October, 2019.

Approved: _____
 Marvin Day
 Craighead County Judge

Attest: _____
 Kade Holliday
 Craighead County Clerk

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY,
ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance amending the 2019 Annual Operating Budget to add Fund 3585, Department 422, Northeast AR Veterans Project to include U.S. Department of Justice, Office of Justice Programs monies that have become available to Craighead purpose of expanding the current Craighead County Veterans Court program. Craighead County was awarded a \$500, per year over the next four years beginning October 1, 2019.

SECTION 1. That these grant monies are considered to be special revenue and will be established in a separate fund administered according to grant guidelines. This grant will allow for necessary treatment of Veterans as related to the needed in Craighead County as well as Crittenden County, as the bulk of the treatment process for Crittenden County is in Craighead County.

SECTION 2. That Fund 3585, Department 422, Northeast AR Veterans Court Expansion Project will be created in the 2019 Budget to allow for accurate reviewing, tracking, disbursing and accounting of these funds and will be included in project budget totals as described below. It is necessary to prorate the amount to be received in the current year.

	Special Revenue Projections	\$31,250.00	\$31,250.00	\$0.00
Fund 3585	Northeast AR Veterans Court Expansion Project	<u>New</u>	<u>Change</u>	<u>Old</u>
Dept 422	Veterans Court Craighead County	\$31,250.00	\$31,250.00	\$0.00
<u>Acct. #</u>	<u>Description</u>	<u>New</u>	<u>Change</u>	<u>Old</u>
3009	Other Professional Services	\$31,250.00	\$31,250.00	\$0.00
	Total Amount		\$31,250.00	

There is hereby appropriated funding into Fund 3585, Department 422, Northeast AR Veterans Court Expansion Project for the intent and purposes as described above, from special revenue unappropriated funds. These funds shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County upon passage of this appropriation ordinance.

Dated this _____ of October, 2019.

Approved: _____
Marvin Day
Craighead County Judge

Attest: _____
Kade Holliday
Craighead County Clerk

RESOLUTION NO. _____

A RESOLUTION DECLARING A VACANCY IN THE JUSTICE OF THE PEACE, DISTRICT 3, CRAIGHEAD COUNTY QUORUM COURT, CRAIGHEAD COUNTY, ARKANSAS:

WHEREAS, The untimely death of George Johnson has left a vacancy in the Craighead County Quorum Court Justice of the Peace District 3.

WHEREAS, it is the responsibility of the Quorum Court of the County of Craighead, State of Arkansas, to declare that a vacancy has occurred in the office of Justice of the Peace District 3 in the County of Craighead, State of Arkansas, as authorized by Amendment 55 of the Constitution of the State of Arkansas and Arkansas Code Annotated § 14-14-1309.

WHEREAS, Having been duly notified of this vacancy, the Craighead County Quorum Court does hereby declare a vacancy in Justice of the Peace District 3.

Be it further resolved that the Quorum Court of Craighead County will meet at 5:30 PM in room 119 of the Craighead County Courthouse Annex, 511 Union St, Jonesboro, AR 72401 on October 14, 2019 for the purpose of declaring a vacancy in the office of Justice of the Peace for District 3.

Be it further resolved by the Quorum Court of Craighead County that this resolution shall become effective immediately upon its passage and approval and written notification of this vacancy of Justice of the Peace District 3 will be sent to the Governor's Office within 10 days of passage of this resolution.

Dated this _____ day of October 2019.

Approved: _____
Marvin Day
Craighead County Judge

Attest: _____
Kade Holliday
Craighead County Clerk